

### **Amendment 1 to DOC52PAPT0401003**

The purpose of Amendment 1 is to amend the solicitation to incorporate questions submitted by interested parties and answers provided by the U.S. Patent and Trademark Office (USPTO).

1. Is this a new requirement for USPTO?  
Answer: No, this is a follow on requirement.
2. Why was the solicitation released (i.e., end of contract period, not renew option years, etc.)?  
Answer: The final option year has been exercised for the current contract.
3. Who is the incumbent contractor?  
Answer: Systems Integration, Inc.
4. What is the current contract number?  
Answer: 50-PAPT-8-00014
5. What is the annual value of the current contract?  
Answer: Approximately \$2,300,000
6. The contract was originally set to expire in August 2003, has it been extended for an additional 6 months?  
Answer: Yes
7. What was the approximate value of the extension?  
Answer: Approximately \$1,300,000
8. What is the size of the current contract in FTE?  
Answer: Approximately 50 FTE
9. Can we use are teaming partner as contractor for the Past Performance Questionnaire?  
Answer: Yes
10. In Section B.1 pg 2, 2<sup>nd</sup> paragraph states base year plus all option years. Please clarify what term is intended, base year or base period. If Base Period is intended page 3, B.1: Schedule of Prices will need modified to reflect this information.  
Answer: Section B.1, second paragraph should be "Base Period" instead of "Base Year". Also Section B.1 Schedule of Prices should read "Base Period:" not "Base Year:"

11. In Section B.1 pg 3-6 the Base Year is noted as February 10, 2004 through September 30, 2004. Then Option Year three period of performance is from October 1, 2006 through September 30, 2007. This conflicts with Section F.2 which states, "The effective period of the contract is from the effective date of the contract through February 9, 2007. The contract is for a base period and three option periods." Please clarify dates for Period of Performance. Is this a 60 month contract or something else? If it was for a full 12 month period: shouldn't there be an Option Year 4 Period of Performance: October 1, 2007 to February 9, 2008?

Answer: F.2 should read as "September 30, 2007" instead of "February 9, 2007". The total life of the contract, if all options are exercised, will be less than 60 months. There is no Option Year 4 ending on February 9, 2008 because the new contract will now end on the last day of a fiscal year.

12. Section L says that type must be Times New Roman, 12 point. Is it permissible for graphics to have a smaller font as long as they are legible and the text outside the graphics is Times New Roman, 12 point?

Answer: Yes

13. Section L.9 states, ..."page margins shall be one inch on all sides." Given the margin restrictions, can we invade the margins for graphics, callout boxes or RFP references?

Answer: Yes

14. Section L.9 states, ..."the type for all proposed documents submitted (including charts and graphs) shall be black;" Does the font restriction apply to graphics? Also, Section L.9 states that the type for charts and graphs shall be black, does this mean that charts and graphs themselves? Please clarify.

Answer: The use of color in graphics and charts will be fine.

15. Given the page limitation of certain sections of the proposal submission, are foldouts allowed? If so, do foldouts count as 1 page or 2 pages?

Answer: Foldouts are allowed and count as one page.

16. We are not familiar with JWOD organizations in the DC/VA area. I would like to find out if there is an incumbent JWOD organization, and if so, the name of the incumbent JWOD organization. If not, is this a new requirement? Also, if there is not an incumbent, do you have a list of experienced, qualified JWOD organizations in the area?

Answer: There is no incumbent JWOD organization for this requirement. Using a JWOD organization for this requirement is new. However, Sheltered Occupational Centers of Northern Virginia (SOC) does have experience working with the USPTO on another requirement and they can be contacted at (703) 521-4441.

To obtain other JWOD eligible non-profit agencies in the Washington Metro area, a list can be accessed at [www.nish.org](http://www.nish.org) by clicking on Community Rehabilitation Programs on the left hand side of the screen and clicking find a CRP on the list that appears on the right hand side of the screen. You should select the states of Virginia, Maryland and Washington, DC to find those who could service this area. Different non-profit agencies have different areas of expertise and therefore some agencies in the region may not currently have experience in the areas required by the USPTO. More information about the program and the agencies holding current federal contracts can be found at [www.jwod.gov](http://www.jwod.gov).

**END AMENDMENT 1**